



Alliance Française
Lusaka

LEARN A NEW LANGUAGE

FRENCH/ENGLISH/BEMBA/NYANJA

#STAYSAFE #STRONGERTOGETHER

VISIT US ONLINE

FACEBOOK // www.fb.com/alliancefrancaiselsk

INSTAGRAM // www.instagram.com/aflusaka

LINKEDIN // <https://www.linkedin.com/company/alliance-francaise-de-lusaka/>

(+260) 211 646 11691 / (+260) 95 0934640

WWW.ALLIANCEFR.CO.ZM

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ONLINE CLASS

USING YOUR PHONE/TABLET/COMPUTER



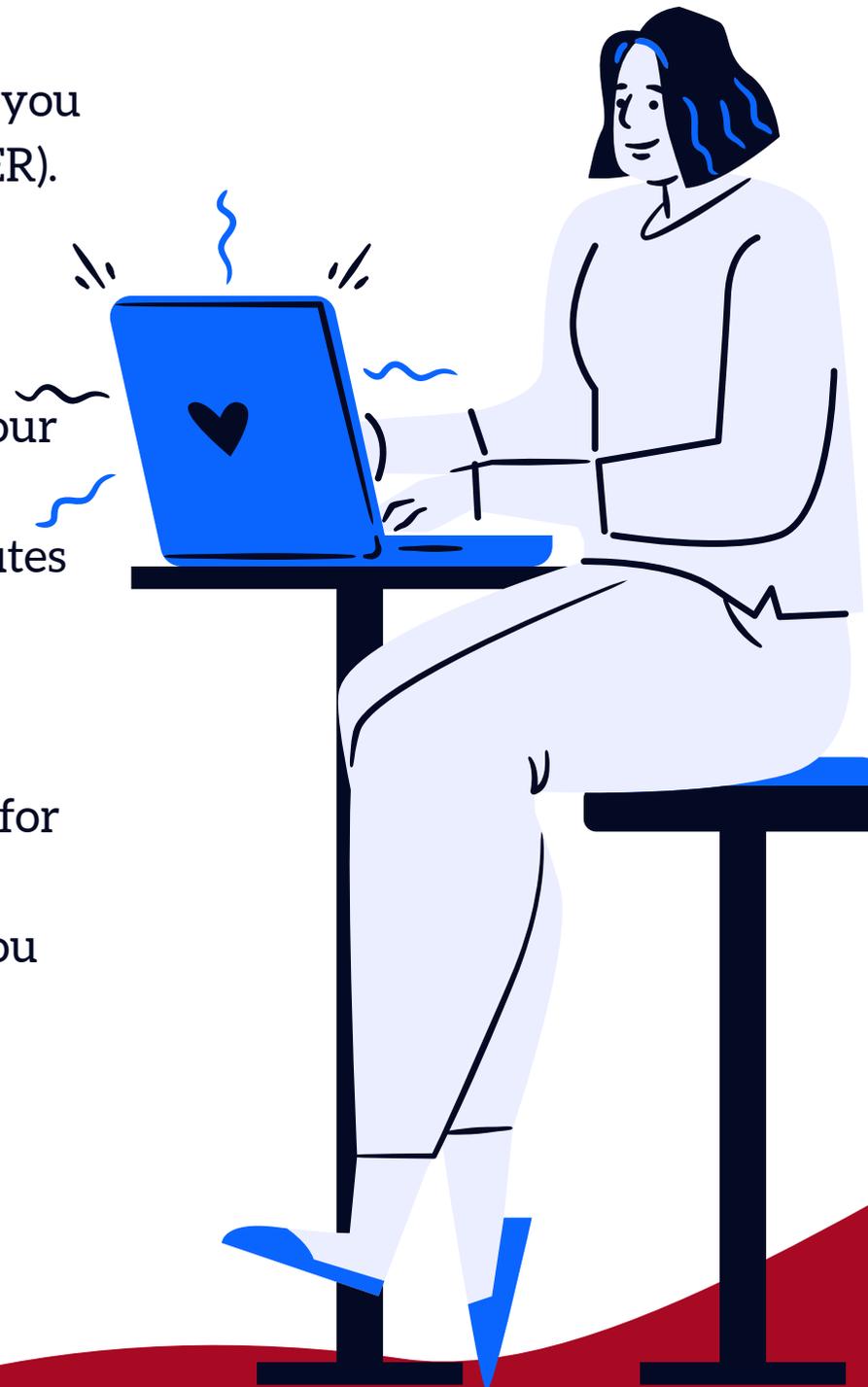
1. GET READY - FIND A QUIET SPACE & MUTE YOUR MIC

Remember to have your USERNAME and PASSWORD handy (it is the one that was sent to you by the Alliance Française de Lusaka WEBMASTER).

/example/ > **user.name@alliancefr.co.zm**
Xab12345

Decide much earlier as to what device will suit your preferred access to your classroom experience (phone, tablet or computer). Don't wait for 2 minutes into class to change devices and internet points.

You will be in a class with 10 other students and feedback from your end will make it a little hard for others to follow a class, So FIND A QUIET SPACE (CAR even better) and MUTE YOUR MIC until you have to contribute.



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2. PARTICIPATE

- Be a team player, ask questions and answer whenever called on to participate.



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3. COMMUNICATE WITH YOUR TUTORS AND CLASSMATES

- If you think there will be distractions or interruptions to your call into class or even a longer workday that could affect your class attendance, let The WEBMASTER know!

We are here for you and are willing to help on and offline, with a recorded class.

However, your class attendance is important!



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4. TEST YOUR LOG IN 10MIN BEFORE CLASS

- You surely can't be late, while seated in your own space. So please log in 10 minutes before your scheduled class and communicate any technical issues with The WEBMASTER via text, call or WhatsApp if you still can't access your class or log in portal.

Alternatively, when you manage to log in and need help, please use CHAT to make a call and The WEBMASTER will be available to assist.



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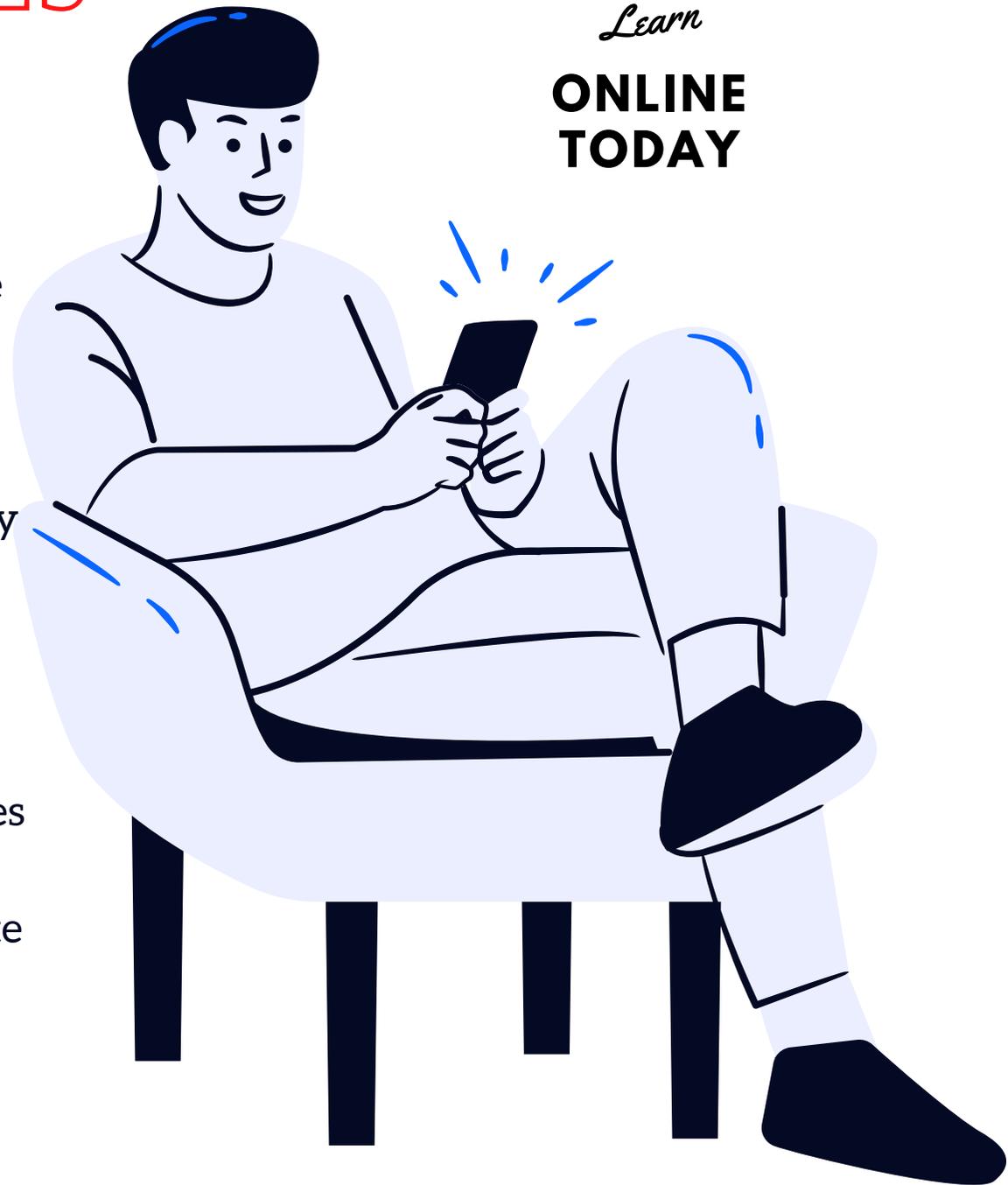
5. REACH OUT FOR HELP OR RESOURCES

- Manuals are compulsory as part of the learning process. You can buy these at the beginning of your course at Alliance Française de Lusaka, or a recommended agent.

Additionally, tutors are always happy to make some resources available at no cost via your Online Learning Platform.

We also have free accessible resources via the "Excusez mon français / Pardon My French". If you can't locate these ask The WEBMASTER.

Learn
**ONLINE
TODAY**



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